

RULES OF THE INTERNATIONAL ACTIVITIES (WITH COMPETITION COMPONENT) IN THE FRAMEWORK OF THE

BALTIC SEA YOUTH DIALOGUE 2021

Looking forward, Looking back – 30 Years of Collaboration in the Baltic Sea Region

LEARNING DIARY

General provisions

§ 1.

1. The purpose of this assignment is to individually produce a text in accordance with the call published on the website of the CBSS.
2. The activity is organised within the framework of the Baltic Sea Youth Dialogue 2021 (BSYD 2021).

§ 2.

The Rules of the competitions in the Framework of the BSYD 2021, hereinafter referred to as “the Rules”, set out the rules and mode of conducting the competition, in particular:

1. the rules and conditions for the organisation of the competition;
2. the procedure of choosing the competition winners;
3. the procedure for the submission of the outputs and awarding the prizes in the competition.

Organisation of the Assignment

§ 3.

The activity shall be organised by the Council of the Baltic Sea States (CBSS) Secretariat, hereinafter referred to as “the Organiser”. The CBSS Secretariat is located at Momma Reenstiernas Palats, Wollmar Yxkullsgatan 23, 118 50 Stockholm, Sweden.

§ 4.

1. The Organiser shall announce the activity, supervise its proper conduct and provide organisational services for the Selection Board (Jury) of the competition component.
2. The activity and Competition shall be managed by the Regional Identity unit of the CBSS.
3. Information related to the activity and Competition shall be published on the Organiser’s website, i.e. <https://www.cbss.org/>.

Participation in the Learning diary activity

§ 5.

1. The activity is addressed to citizens and residents of the CBSS member states and observer states.

2. The CBSS member states include Denmark, Estonia, Finland, Germany, Iceland, Latvia, Lithuania, Norway, Poland, Russia, Sweden. The CBSS observer states are Belarus, France, Hungary, Italy, the Netherlands, Romania, Slovakia, Spain, Ukraine, the United Kingdom and the United States of America.
3. Upon submission of the entry the participant must be at least 15 years of age, but not over 25 years of age.
4. Participation of underage participants is only possible with consent from a legal guardian. Consent has to be provided in written form, by signing the Legal Guardian consent form (Annex 3 to the Contest Rules) and will be double-checked when an underage participant wins.
5. Participation in the Assignment is voluntary and free of charge.
6. Employees and representatives of the Organiser, as well as their relatives by blood and relatives by affinity cannot apply to and participate in the activities.
7. Each participant can only participate and submit an entry to one of the activities (cross-country assignment or learning diary) within the Open Call.
8. The Competition component shall be open and shall have one stage.

Submitting entries to the Competition Components

§ 6.

1. The Entries must constitute the Participant's exclusive property and must be free of legal defects and third parties' claims.
2. The Entries must be new outputs, original and not have been previously published anywhere or the subject of another competition.
3. Sending a competition entry shall be treated as a simultaneous declaration that the work does not violate the rights of a third party, economic and moral copyrights.

§ 7.

1. In order to submit an entry, the following documents must be sent to cbss.bsyd@gmail.com:
 - 1.1 an entry containing the text with a maximum length of 6,000 characters (ca. 2 pages), written in English and saved in PDF format,
 - 1.2 a scan of a filled in and signed entry form (Annex 1 to the Contest Rules).
 - 1.3 a scan of a filled in and signed legal guardian consent form (Annex 3 to the Contest Rules), where participants are not of age/ not 18-years old yet.
2. Entries submitted without the required documents shall not be admitted to the Competitions.
3. Entries not compliant with the Rules shall not be subject to assessment by the Selection Board (Jury).
4. Participation in the Competitions shall be understood as the acceptance of the Competition Rules.

§ 8.

1. Submissions to the Competitions shall be accepted until Sunday, 14th November 2021, 23:59 CET. Entries submitted after the deadline shall not be admitted for the Selection.
2. The competitions results will be announced on 11th December 2021 during an online ceremony, to which all participants will be invited.
3. The winners shall grant the CBSS legal right to publish and use, in an unchanged form, the submitted work for promotional reasons. The entry may be used as a whole or in the form of extracts. The usage shall be allowed for as long as the Baltic Sea Youth Platform trademark exists.

Selection Process

§ 9.

1. After assessing whether all formal requirements, described in § 6, § 7, and § 8 have been met, the Entries shall be assessed by the Selection Board (Jury).
2. The Selection Board shall be appointed by the Organiser.
3. The task of the Selection Board is to assess the Entries and choose 1st, 2nd, and 3rd place winners.
4. The Board shall have the right to forgo any of the prizes or not to grant any prizes should the level of the Entries be unsatisfactory.
5. The Selection Board's decisions shall be final and non-appealable.

Prize

§ 10.

1. The Selection Board shall select winners that will be granted a prize as set out in the call.
2. The Organiser cannot be held liable in case the prize set out in the call has to change for unknown reasons.
3. In addition to the announcement on the 11th December 2021, the Organiser shall contact the winners within 3 business days in order to arrange the collection of the prize.

Final provisions

§ 11.

1. The Organiser shall reserve the right to cancel or postpone the Assignment and Competition or its deadlines and shall reserve the right to modify the Competition Rules. Information on any modifications shall be published on the Organiser's website, specified in § 4(3) of the Rules.
2. Matters not regulated by the Rules shall be decided by the Organiser. The Organiser's decision shall be non-appealable.
3. For all enquiries, contestants may contact: cbss.bsyd@gmail.org.
4. The Organiser shall not be liable for damages caused by any erroneous or outdated data provided by the Competition's Participants.
5. The Organiser shall not cover the expenses related to preparation of the entries and application documents.
6. Submission of an entry shall be tantamount to accepting the Rules.
7. By entering the BSVD 2021, the Participant states that they give consent to the use of their work for the purposes of the competitions and states that the works submitted constitute their exclusive property and do not violate any third-party rights nor the applicable provisions of law, and that the proposed projects are new, original and have not been previously published anywhere. The Participants shall bear full legal liability should they not have the right to submit the entry to the contest, or should they violate the copyrights and/or personal interests of a third party.
8. Submission to the Competition shall require the consent to the processing of personal data by the Organiser for the purposes of conducting the competition component, selecting the winners, awarding prizes and for promotion and information purposes related to the Competitions, in accordance with the provisions of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR). A consent form is included in the application form, Annex 1 to the Rules. Information on the processing of personal data by the Organiser is included in Annex 2 to the Contest Rules.
9. In the event that the Participant withdraws their consent to the processing of personal data, the entry form containing their personal data shall be immediately destroyed.
10. These Rules shall come into effect on the date of publication of the activity notice.

Annex 1

to the Rules of the CROSS-COUNTRY ASSIGNMENT ACTIVITY (WITH COMPETITION COMPONENT) IN THE FRAMEWORK OF THE

BALTIC SEA YOUTH DIALOGUE 2021

Looking forward, Looking back – 30 Years of Collaboration in the Baltic Sea Region

COMPETITION ENTRY FORM

PERSONAL DATA OF THE PARTICIPANT:

1. NAME AND SURNAME:

2. AGE:

3. CITIZENSHIP:

4. TELEPHONE NUMBER:

5. E-MAIL:

6. CORRESPONDENCE ADDRESS:

I hereby declare that I have familiarised myself with the Rules of the competitions which I accept and shall apply.

.....

Date and signature of the Participant

I declare that I have familiarised myself with the Rules of competition in the framework of the Baltic Sea Youth Dialogue 2021: *Looking forward, Looking back – 30 Years of Collaboration in the Baltic Sea Region* which I accept and shall apply. I declare that I am part of the assignment group of the Entry submitted to the competition in the framework of the Baltic Sea Youth Dialogue 2021: *Looking forward, Looking back – 30 Years of Collaboration in the Baltic Sea Region*, and that I have created the Entry with my group, that it does not constitute a compilation of another person's work and that I have full economic rights to it together with the right to permit the exercise of derivative copyright. I also declare that the abovementioned entry does not violate copyright in the meaning of the Act on Copyright and Related Rights of persons and personal interests protected by civil law. In the case of such a violation I shall bear exclusive liability towards third parties.

.....

Date and signature of the Participant

I give consent for my personal data included in this application form to be processed by Council of the Baltic Sea States with its seat at Momma Reenstiernas Palats, Wollmar Yxkullsgatan 23, 118 50 Stockholm, Sweden, for the purposes of conducting the competitions in the framework of the Baltic Sea Youth Dialogue 2021: *Looking forward, Looking back – 30 Years of Collaboration in the Baltic Sea Region*, pursuant to Art. 6(1)(A) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR) to the extent necessary for the proper conduct of the assignment, contest, selection of Laureates, awarding prizes and for promotion and information purposes related to the Contest.

.....
Date and signature of the Participant

I declare that I have familiarised myself with the information included in Annex 2 to the Contest Rules, implementing an information obligation set forth in Art. 13 of GDPR, concerning the processing of my personal data, I have also familiarised myself with my rights, referred to in Art. 15 – 19 and 21 of GDPR.

.....
Date and signature of the Participant

Annex 2

to the Rules of the LEARNING DIARY ACTIVITY (WITH COMPETITION COMPONENT) IN THE FRAMEWORK OF THE

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GDPR rules

GDPR: How the CBSS Secretariat handles event registration information

When participants sign up for CBSS Secretariat events through an online registration form, like Google forms or any other registration tool, the CBSS Secretariat collects data important for the execution of that event. Such data includes name, work title and affiliation, email address and dietary restrictions. It can also include the telephone number and nationality of the participant.

The CBSS Secretariat collects the names and work affiliation of its event/meeting participants in order to be able to identify which organisations and representatives are taking part in its activities. Email and phone details are collected for contact purposes, and nationality information for possible visa arrangements, as well as to keep track of regional representation important to our organisation. Information on dietary restrictions is only collected for the purpose of ensuring that all participants will be served suitable food.

The CBSS Secretariat never shares this information with third parties. If the CBSS Secretariat is organising an event open to the public, the CBSS Secretariat would not share the registration information with anyone else, with the exception of dietary restrictions which would be shared with catering staff.

If the CBSS Secretariat is organising a closed project meeting, the CBSS Secretariat might share information such as names, work affiliations and email addresses of the project participants with the project members for the purposes of networking and project execution. Participants not comfortable with their contact details being shared with other project members are expected to notify the CBSS Secretariat of this wish. Dietary restrictions, phone numbers and information on citizenship would not be shared with project members.

The CBSS Secretariat does not keep registration lists for longer than necessary for the execution of the event. After an event has taken place, the registration information is disposed of through deletion.

Annex 3

to the Rules of the LEARNING DIARY ACTIVITY (WITH COMPETITION COMPONENT) IN THE FRAMEWORK OF THE

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LEGAL GUARDIAN CONSENT FORM

PERSONAL DATA OF THE PARTICIPANT:

1. NAME AND SURNAME:
2. AGE:
3. CITIZENSHIP:

PERSONAL DATA OF THE LEGAL GUARDIAN:

1. NAME AND SURNAME:
2. AGE:
3. CITIZENSHIP:
4. TELEPHONE NUMBER:
5. E-MAIL:
6. CORRESPONDENCE ADDRESS:

I hereby declare that I have familiarised myself with the Rules of the competitions.

Furthermore, I declare that my signature accepts and includes all conditions and implications as stated in the above rules and annexes.

I give consent to the underage participants entry and approve of them potentially receiving the prize as set out in the call, should the entry win.

.....
Date and signature of the Legal Guardian